

**ORDINANCE 2026-02**

**AN ORDINANCE AMENDING CHAPTER 164 ENTITLED “AUBURN PLAN COMMISSION  
AND BZA FEE SCHEDULE” OF THE CITY OF AUBURN CODE OF ORDINANCES**

**SUMMARY**

This ordinance amends and restates Chapter 164 entitled “Auburn Plan Commission and BZA Fee Schedule” of the City of Auburn Code of Ordinances.

<input type="checkbox"/> Recorder’s Office	<input type="checkbox"/> Publish Public Hearing
<input type="checkbox"/> Auditor’s Office	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Clerk’s Office	<input type="checkbox"/> Publish O/R after adoption
<input type="checkbox"/> Other	<input type="checkbox"/> _____
<input type="checkbox"/> _____	
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<input type="checkbox"/> _____	

**ORDINANCE 2026-02****AN ORDINANCE AMENDING CHAPTER 164 ENTITLED “AUBURN PLAN COMMISSION AND BZA FEE SCHEDULE” OF THE CITY OF AUBURN CODE OF ORDINANCES**

**SECTION 1.** That Chapter 164 entitled “Auburn Plan Commission and BZA Fee Schedule” of the City of Auburn Code of Ordinances is hereby amended, as follows, and restated in Exhibit “A”:

**164.10 FEE SCHEDULE**

- A. Applications filed pursuant to the provisions of this chapter requiring Plan Commission or Board of Zoning Appeals action shall be accompanied by the filing fees specified by the fee schedule below. Fees shall be waived for work to be completed by or on the behalf of any unit of government. All fees are non-refundable regardless of whether the permit is or is not used by the applicant. All fees are non-refundable regardless of the reason for said request.

**Advisory Plan Commission Fees**

1. Development Plan Petition
  - a. Development Plan \$475.00
  - b. Development Plan (Amended) \$375.00
  - c. Parking Lot Only Development Plan \$165.00
2. Subdivision of Land
  - a. Primary Plat
    - i. First Lot \$375.00
    - ii. Each Additional Lot Plus \$20 for each Additional Lot
  - b. Secondary Plat \$200.00
  - c. Plat Amendment \$200.00
  - d. Replat \$200.00
  - e. Plat Vacation \$325.00
3. Zoning Map Amendment
  - a. Rezoning \$225.00
4. Special Meeting Request \$600.00

**Board of Zoning Appeals Fees**

1. Special Exception Use \$325.00
2. Use Variance \$325.00
3. Development Standards Variance \$225.00
  - a. Each Additional Variance Request \$100.00
4. Administrative Appeals \$325.00
5. Special Meeting Request \$400.00

**Other Permits and Fees**

**1. Improvement Location Permit**

- |  |         |
|--|---------|
| a. Residential   | \$25.00 |
| b. Non-Residential                                       | \$50.00 |
| c. With a Building Permit                                | No Fee  |
| d. Accessory Structures Under<br>200 Square Feet in Size | No Fee  |
| e. Fence   | No Fee  |

**2. Temporary Improvement Location Permit**

- |                    |         |
|--------------------|---------|
| a. Temporary Sign  | No Fee  |
| b. Residential     | \$25.00 |
| c. Non-Residential | \$50.00 |

**3. Zoning Verification Letter** \$25.00


**4. Miscellaneous Permits / Application**

- |  |         |
|--|---------|
| a. All Other Miscellaneous<br>Permits / Applications | \$40.00 |
|--|---------|

**PASSED AND ADOPTED** by the Common Council of the City of Auburn, Indiana, this 20<sup>th</sup> day of January, 2026.

  
James Finchum, Councilmember


ATTEST:

  
Lorrie K. Pontius  
Clerk-Treasurer

Presented by me to the Mayor of the City of Auburn, Indiana, this me this 20<sup>th</sup> day of January, 2026.

  
Lorrie K. Pontius, Clerk-Treasurer

APPROVED AND SIGNED by me this 20<sup>th</sup> day of January, 2026.

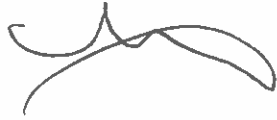
  
David E. Clark, Jr., Mayor

VOTING:

AYE

NAY

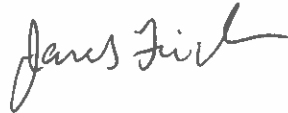
Natalie DeWitt




Rod Williams



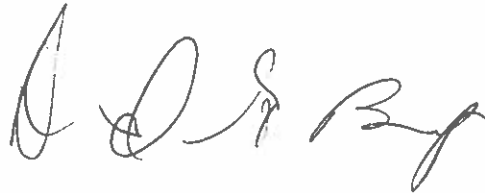
James Finchum



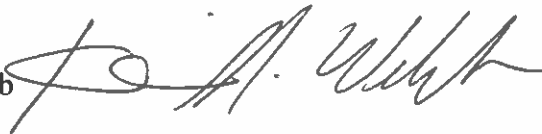
Dan Braun



David Bundy



Kevin Webb



Emily Prosser



**EXHIBIT "A"****164.10 FEE SCHEDULE**

- A. Applications filed pursuant to the provisions of this chapter requiring Plan Commission or Board of Zoning Appeals action shall be accompanied by the filing fees specified by the fee schedule below. Fees shall be waived for work to be completed by or on the behalf of any unit of government. All fees are non-refundable regardless of whether the permit is or is not used by the applicant. All fees are non-refundable regardless of the reason for said request.

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